

Complete the form and send it via [www.lifeindenmark.dk/atp-contact](http://www.lifeindenmark.dk/atp-contact) or by post to ATP, Kongens vænge 8, DK-3400 Hillerød, Denmark

## Apply for food check as recipients of educational grants or apprentices or trainees

### Your information

Name	Danish civil reg. (CPR) number
Address	Phone number
Postal code and city	Country

### The deadline for applying is 30 September 2026

If you wish to apply for a food check, we must receive your application by 30 September 2026 at the latest.

### Conditions for receiving the food check

On page 3, you can read about the conditions for receiving the food check for recipients of public benefits.

### Educational support

You must state your educational support and document that you received support for November 2025. However, for educational support for maritime programmes, you must document that you received the support for the fourth quarter of 2025.

On page 2 you can read which documentation you must submit with your application.

(Tick only one box and remember to attach documentation)

Non-resident State Educational Grant (SU)	School benefit (vocational education)
Completion loan	School benefit (basic preparatory education) for non-resident students aged 18 or over
State Adult Education Support (SVU)	Student grant
School-based training benefit	Educational support for maritime education

### Apprentices or trainees

You must state your apprenticeship or training in November 2025.

On page 2 you can read which documentation you must submit.

(Tick only one box and remember to attach documentation)

Commenced school-based training or training in a company covered by an apprenticeship agreement	Paid placement and previously received non-resident SU or final loan for the same education
Training as a prison or transport officer	Training as a military trainee, including sergeant trainee, officer cadet, or trainee in the Armed Forces Reaction Force training
Training as a police officer or police cadet	



### Documentation if you received educational support

You must attach documentation of your payment for November 2025.  
The documentation must consist of several documents, for example a notification from the payer and a bank statement.

Together they must include:

- Your name
- Your CPR number
- The period the benefit was paid for
- Date of payment
- Name of the payer

### Documentation if you were an apprentice or a trainee

You must attach documentation if you were an apprentice or trainee in November 2025.  
The documentation must consist of several documents, e.g. a payslip or payment statement.

It must show that the payment relates to an apprenticeship or school benefit for November 2025.

It must include:

- Your name
- Your CPR number
- The period the benefit was paid for
- Date of payment
- Name of the payer

### Bank details

If you can document that you meet the conditions for the food check, we will pay the amount into your NemKonto.

Do you have a NemKonto?

If no, you must provide alternative bank details below.

Yes, I have an active NemKonto

No, I do not have an active NemKonto

### Alternative bank details

Danish bank		
Bank name	Sort code (4 digits)	Account number (10 digits)
Foreign bank		
Name of bank		
IBAN number (International Bank Account Number)		Account number
Bank BIC code (SWIFT)		Bank national code (bank code)

### Date and signature

Date	Signature

You will receive a reply no later than 8 weeks after we have received your application.



## Conditions for receiving the food check for recipients of educational support or apprentices or trainees

### For recipients of educational support

You are entitled if, for November 2025, you received one of the following:

- Non-resident SU
- Completion loan
- State Adult Education Support (SVU)
- School-based training benefit
- School benefit (vocational education)
- School benefit (basic preparatory education) for non-resident students aged 18 or over
- Student grant
- Educational support for maritime education (if received in Q4 2025)

It is also a condition that you were not unlawfully residing in Denmark in November 2025.

### For apprentices or trainees

You are entitled if, in November 2025, you:

- Had commenced training covered by an apprenticeship agreement
- Were training as a prison or transport officer
- Were training as a police officer or police cadet
- Were in paid placement and previously received SU or a final loan for the same education
- Were training as a military trainee

It is also a condition that you were not unlawfully residing in Denmark in November 2025.



## How ATP processes your personal data

In ATP is the data controller for the data we process about you.

Here you can read about the personal data we process about you, how we process it, and the rights you may exercise in relation to our processing.

### Why we process your personal data

ATP processes your personal data in connection with the payment of a one-off amount to recipients of public subsistence benefits and education grants, etc. (hereafter referred to as the food check).

### What personal data we collect about you and where it comes from

ATP will only collect the information about you that is necessary to process your case concerning the food check.

ATP may collect the following personal data about you:

#### General personal data

- Basic personal data, such as name and address, from the Central Personal Register (CPR)
- Information about your bank account/NemKonto and registration/exemption from digital post from the Danish Agency for Digital Government
- Personal identification number and payment amounts from
  - the Danish Agency for Labour Market and Recruitment,
  - the Danish Maritime Authority,
  - Udbetaling Danmark,
  - the Danish Agency for Science and Higher Education,
  - the Danish Agency for IT and Learning,
  - the Danish Ministry of Justice, and
  - the Danish Ministry of Defence
- Information from you on whether you have received a public benefit that entitles you to a food check
- Personal identification number from the Danish Return Agency
- Information on whether you had lawful residence as of 25 March 2026, according to the Danish Immigration Service or the Danish Agency for International Recruitment and Integration

#### Criminal convictions and offences

Personal identification number from the Director of Public Prosecutions, if you are registered in the Central Criminal Register as expelled by final judgment up to and including 25 March 2026.

#### How we process your personal data

ATP processes your personal data when we make

decisions, calculate and pay the food check, or carry out other case processing related to this.

### Who we share your personal data with

ATP exchanges information with Udbetaling Danmark, including personal identification numbers, regarding persons who do not wish to receive the one-off amount and persons who receive the one-off amount.

If you have received the food check, ATP will disclose your personal identification number and the amount paid to you to the Danish Agency for Labour Market and Recruitment.

ATP may also disclose the following personal data:

- Personal identification number to the CPR and the Danish Agency for Digital Government
- Personal identification number to the Danish Immigration Service and the Danish Agency for International Recruitment and Integration

In some cases, ATP must transfer your case to the Danish National Archives.

ATP may disclose information about you if access to documents relating to your case is granted.

### How long we store your personal data

ATP stores your personal data due to obligations under limitation, accounting and archiving legislation. Your data may be stored for longer than stated below if ATP is required to do so by law.

If you have received the food check from ATP but have not contacted ATP, your data will be retained for 5 years after the year in which the case was closed.

If you have contacted ATP regarding the food check, including applying for, declining, or repaying the allowance, your data will be retained for 5 years after the year in which your case was closed.

Information received from the Danish Return Agency and the Director of Public Prosecutions pursuant to section 10(1) and (2) of the Food check Act will be stored as long as necessary for processing cases. The information will be deleted no later than one month after it is no longer needed.

If you have accepted that ATP may record a conversation, the recording will be deleted after two months. You may request deletion earlier by contacting ATP.



**Automated individual decision-making**

We may make decisions based solely on automated processing. These decisions are made by collecting data from other public authorities and automatically comparing them with data held by ATP to determine whether you are entitled to the food check.

**Your rights****Right to object**

You may object to ATP's processing of your personal data.

**Right of access**

You may obtain a copy of the data we process about you.

**Other rights**

You may also request:

- rectification or deletion of your personal data
- that your data be provided to you or to another party (data portability)
- restriction of the processing of your personal data

Please note that conditions or limitations may apply to these rights. Therefore, you may not necessarily have the right to have your personal data deleted in a specific case.

If you have parental custody or parental responsibility for a child under 18, the child also has these rights.

**If you have questions**

If you have questions regarding your case or ATP's processing of your personal data, please contact ATP Livslang Pension.

You can do so via [www.lifeindenmark.dk/atp-contact](http://www.lifeindenmark.dk/atp-contact) by telephone on +45 70 12 80 00, or by writing to:

ATP Livslang Pension  
Kongens Vænge 8  
DK-3400 Hillerød.

If you are contacting us regarding personal data, please write "Personal data" in the subject line.

**Data Protection Officer**

If you believe that ATP Livslang Pension has not sufficiently responded to your request for access or has not respected your rights, you may contact the Data Protection Officer via [www.lifeindenmark.dk/atp-dpo-contact](http://www.lifeindenmark.dk/atp-dpo-contact) or +45 70 11 12 13.

**The Danish Data Protection Agency**

If you disagree with the way ATP processes your personal data, you may lodge a complaint with the Danish Data Protection Agency. Contact details are available at [www.datatilsynet.dk](http://www.datatilsynet.dk).

Please note that the Danish Data Protection Agency only handles complaints regarding data processing, not the handling of your case.

**Data controller**

ATP  
Kongens Vænge 8  
DK-3400 Hillerød  
CVR no.: 43405810

**Legal basis**

- Article 6(1)(e) of the General Data Protection Regulation
- Chapter 3 of the General Data Protection Regulation
- Article 10 of the General Data Protection Regulation
- Section 11(1) of the Danish Data Protection Act
- Act no. 357 of 3 March 2026 on one-off payments to recipients of subsistence benefits, state pension, child benefit and education support, etc. (the Food check Act)

You can find the legal basis at [www.retsinformation.dk](http://www.retsinformation.dk) and [www.eur-lex.eu](http://www.eur-lex.eu).

